**Minutes**

**Luncheon Business Meeting**

**14 April 2015**

**Gainesville, FL**

1. Priscilla Hill called the meeting to order at 12:09 pm
2. The three constitution and bylaw changes proposed by the Executive Committee at the Fall 2014 meeting were brought up and voted on by paper ballot. The changes proposed:
	1. Add the position of Paper Management Website coordinator position
	2. Split the Treasurer / Secretary Position into separate positions.
	3. Create a Council of Past Presidents
3. With the minutes of the previous luncheon meeting on overhead, Daniel Kohn asked to waive the reading of the minutes. Motion made, 2nd and passed. Motion made to approve the minutes by Sally Pardue 2nd by Scott Schultz. The meeting minutes was approved unanimously.
4. Elections Results

|  |  |  |  |
| --- | --- | --- | --- |
|  | For | Against | Abstain |
| Paper Management Website Coordinator | 39 | 1 | 1 |
| Secretary/Treasurer Split | 38 | 2 | 1 |
| Council of Past Presidents | 39 | 1 | 1 |

1. Paul Palazolo contacted the Executive committee and informed them that he would not be able to fulfil the duties of president for the 2015-16 year.

After that announcement, Priscilla Hill, announced the nominating committee nominated Scott Schultz for President next year. Other nominations were called for, closed and Scott was voted in by voice vote.

For President Elect, John Brocato was nominated by the committee. Other nominations were called for, closed and John was voted in by voice vote.

For paper management website coordinator, the committee nominated Tyson Hall. Nominations were called for, closed and Tyson was voted in by voice vote.

Daniel Kohn still has one year on his term, he has decided to stay on as Treasure. The nominating committee put forth Cecelia Wigal for secretary. Nominations were called for, none given. Cecelia Wigal was voted in as Secretary by voice vote.

1. Beth Todd talked about the 2016 conference to be held at University of Alabama in Tuscaloosa, Al and distributed the call for papers. She wanted to make special note that the conference will be held March 13-15, 2016 which is much earlier than usual to correspond to their spring break and so we can use the College of Engineering’s new facilities. This also means that the Abstract submissions will be early, Sep 4th.
2. Sally Pardue (K-12 Division) announced that the division will be sponsoring a K-12 workshop at the next conference (to be held Sunday afternoon). She also announced two challenges: 1) to co-author a paper with a k-12 educator and present it at the conference with the K-12 educator. 2) attend a K-12 Educators Conference to learn more about K-12 education and how you can help K-12 teachers with engineering education and project based learning.
3. Old Business – none
4. New Business – Sally Pardue asked that future conferences collect and distribute ppt points of the presentations. The suggestion was added to include the student posters to the collections and distribution. This will be discussed at the fall executive meeting.
5. Scott Schultz read the resolutions expressing appreciation to all who helped with conference preparations. Motion to accept the resolutions was made by Donna and 2nd by Sally P. Passed unanimously.
6. Priscilla Hill than handed the meeting over to Scott Shultz (next president). Scott thanked Priscilla for both her extraordinary job as the Nominating Committee Chair as well as stepping in for Tulio Sulbaran who missed the conference due to a family emergency. Scott presented a plaque for Tulio Sulbaran that was accepted by Priscilla on his behalf.
7. Scott adjourned the meeting at 12:45pm

Respectfully submitted,

Daniel Kohn

Secretary