

FILE

SOUTHEASTERN SECTION

AMERICAN SOCIETY FOR ENGINEERING EDUCATION

INSTRUCTION

ADMINISTRATION

RESEARCH

MINUTES OF
FALL PLANNING MEETING

Howard Johnson's Atlanta Airport Inn
China Clipper Room
Atlanta, Georgia
September 18, 1981

The meeting was called to order by President Marshall. Introductions were made, a list of attendees is attached to these minutes. John Cain had had an operation and could not travel.

It was announced that the Executive board had (1) approved a contingency fund of \$500.00 and (2) had voted \$500.00 to the Host Committee to help defray expenses, particularly of the reception (due to rising costs and shrinking budgets.).

The Program planning began with a discussion of registration fee and meal costs. A registration fee of \$25.00 and a package meal cost of \$55.00 was proposed, with a late registration fee of \$30.00. There will be an option to select individual meals. It was moved and seconded that a Registration fee of \$30.00 and a Pre-registration fee of \$25.00 be established and that a package deal with meals included at registration will be less than buying meals separately. Passed.

There was a discussion of the format of the program. Reasons were advanced for the change last year from the past format. It was moved by Bill Lnenicka, seconded by Sam Gambrell, that we return to the format of three Individual Unit Luncheons and Business Meetings on Monday. (12:15-1:45) Passed.

There was a discussion of the Schedule of Events. It was suggested that people be informed what is at the reception in the way of food so that they may make plans for supper or not. There will be a general breakfast - buffet style - sponsored by RWI.

For the Keynote Speaker - Keith Marshall will preside as President.
There will be a welcome by the Host Institution
The Program Chairman and The Host Institution decide on the speaker.

There is the possibility of a Tour of NASA before the reception.

Paul Hartman sent a message about the News Letter. He complained about not having enough material and asked that he be sent more information. He plans to include The President's Message, Information about the Instructional Unit Award, a summary of the planning meeting and a list of Officers and their telephone numbers. This should be out in late October or early November.

Joe Biedenbach suggested that the mailing labels not be ordered from headquarters until two weeks before they are needed as they change rapidly. Four sets are available free. Send an order form listing the dates the labels are required. The first mailing from the Host containing Programs and Registration materials goes to all on the

list. News letters will go out in November, February, and May. The one in February will contain more program information.

There was further discussion of the format of the meeting. It was moved by Bill Lnenicka and seconded by Jack Evatt that we return to the traditional format for Monday and Tuesday used prior to 1981. Passed.

Keith Marshall mentioned that the Executive Board had voted to eliminate the registration fee for retired ASEE members. This is to indicate consideration for a group of people who have been active and who we want to remain active.

On Tuesday the Division Breakfasts will be a buffet with individual group meetings at big tables in one room.

George Gray, Chairman of Zone II and a member of the National Board gave a report on national activities. He mentioned Ed Lear, the new Executive Director. He said finances were not too good due to having the costs of two executive directors and a search committee. The national board has voted a Fellow of the Society to honor those who have reached that level. The grade of Honorary Member will be retained for non ASEE members who have contributed to Engineering Education. He also mentioned that some people in ABET are reconsidering their position that Technical Writing is not in the Humanities and is a "skill course".

Following Huntsville, the Annual Meeting will be held as follows:
'83 University of South Carolina
'84 Florida Atlantic University, Boca Raton
'85

George Demopoulos, Chairman of the Site Committee indicated that we need a host for the 1985 meeting.

Send nominations for the Dow and Western Electric Awards to Sam Gambrell. Not enough nominations have been received in the past. All are asked to send nominations. Be sure to do a good job of writing up the person as it makes a difference in the committee.

Bill Lnenicka brought up the tentative budget. The growth of funds in the BASS account has caused problems with the IRS, and we have not spent what we had planned. He suggested that we pay the first years dues for some non-member educator, (one per institution)(\$35.00) to try to get new members. Joe Biedenbach moved that we recommend to the Board that we contact CAC's through the Deans and inform them that the SE Section will pay the first years dues for a non-member, preferably a younger person. (Up to 70 members for a total of \$2450.00). Passed.

It was moved that the Board accept the recommendations of the Planning Board. Passed. This motion passed with the understanding that the Secretary will contact all the schools and give them a deadline for reply. After which if all 70 do not take advantage of this offer the Secretary will contact Deans who did reply and give them the opportunity to sponsor another recipient until the total amount budgeted runs out. This will be reflected in a revised budget to be

which is attached to these minutes.

Bill Lnenicka asked for permission to request from Zone II Discretionary Funds of up to \$300.00 to assist in Chapter activities on the Ga. Tech campus.

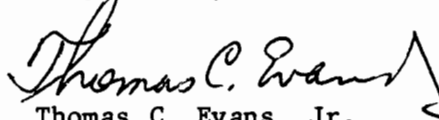
Keith Marshall suggested a motion to ask the SE Section for \$100.00.

Bill made the following motion: Ga. Tech requests the Executive Board to supply fromn section funds up to \$200.00 to initiate chapter activities on the Ga. Tech campus in response to recommendations from National Headquarters. An expense voucher to be submitted to the Secretary-Treasurer and paid. Passed.

Joe Biedenbach mentioned that on January 12 an IEEE one day seminar by satellite as a demonstration of delivery of programs in Engineering Education will be held with participation by 100 cities at least.

After which the meeting was adjourned.

Respectfully submitted,



Thomas C. Evans, Jr.
Secretary-Treasurer

PLANNING MEETING - 1982

LIST OF ATTENDEES

SEPTEMBER 18, 1981

T.C. Evans	C.E. Dept., The Citadel Charleston, SC 29409	Secretary-Treasurer (803) 577-9997 (803) 792-7676
G. L. Workman	Dir. of Tech. Studies Continuing Education U.A.H. Huntsville, AL 35899	Facilities Coordinator '82 (205) 895-6015
George Dimopoulos	Dean, School of Science and Engineering Univ. Alabama in Huntsville Huntsville, AL 35899	(205) 895-6474
W.W. Payne	Civil Eng. Program Univ. Alabama in Huntsville Huntsville, AL 35899	Assoc. Prof. of C.E. (205) 895-6439
Kathy Burgess	Div. of Cont. Education Univ. Alabama in Huntsville Huntsville, AL 35899	Facilities Coordinator (205) 895-6010
C. Michael Oliver	Div. of Continuing Educ. Univ. Alabama in Huntsville Huntsville, AL 35899	Director of C.E. (205) 895-6010
Wayne Parker	Drawer U Mississippi State, MS 39762	CHMN.-IE Division (601) 325-3865
Don Morris	ESM Dept., VPI & SU Blacksburg, VA 24061	CHM-Mechanics Div. (703) 961-5726
W.J. Lnenicka	Assoc. VP/ACAD AFF Georgia Inst. of Tech. Atlanta, GA 30332	Past President CHMN Elect-Zone II (404) 894-3385
Sam Gambrell, Jr.	College of Engineering Box 1968 University, AL 35486	President Elect (205) 348-6400
M. Keith Marshall	Dept. of Mechanical Eng. University of Kentucky Lexington, KY 40506	President (606) 254-8388 HM (606) 257-1710 OF
Jack B. Evett	College of Eng. UNCC Charlotte, NC 28223	Ch., Instr. Unit (704) 597-2301

Planning Meeting-1982
List of Attendees
September 18, 1981
Page 2

Paul H. DeHoff	ESM Dept. UNCC Charlotte, NC 28223	Ch., Research Unit (704) 597-2303
J.M. Biedenbach	USC Columbia	(803) 777-6693
Charles Stevens	Southern Tech. Inst. 1112 Clay St. Marietta, GA 30060	Vice Chairman ETD (404) 424-7238
W.E. Broadwell	Southern Bell Executive Park Learning Ctr. 1447 N.E. Expressway Atlanta, GA 30029	Chairman RWI (404) 321-8311
O.E. Wheeler	Herff College of Eng. Memphis State University Memphis, TN 38119	Chairman-Adm. Unit (901) 454-2171
Hugh Munson	Engineering Fundamentals VPI & SU Blacksburg, VA 24061	Chairman, Eng. Design Graphics (703) 961-6555
George A. Gray	Assoc. Dean of Eng. VPI & SU Blacksburg, VA 24061	Chairman, Zone II (703) 961-6642

SOUTHEASTERN SECTION
AMERICAN SOCIETY FOR ENGINEERING EDUCATION
INSTRUCTION ADMINISTRATION RESEARCH

MINUTES OF
EXECUTIVE COMMITTEE MEETING
ANNUAL PLANNING MEETING
China Clipper Room
Atlanta Airport Howard Johnsons
Atlanta Georgia
September 17, 1981

The meeting was called to order by President Keith Marshall. Present in addition to the Executive Board were Dr. Mike Oliver and Cathy Burgess of the University of Alabama in Huntsville.

The President announced that Lee Harrisberger, who was Chairman of the Instructional Unit and Program Chairman for the Annual Meeting, had found it necessary to resign due to the press of other unforeseen duties. The Vice Chairman of the Instructional Unit, Jack Evert of UNCC was appointed to take his place. Because of the press of time, the President had appointed him and asked the Board to confirm the appointment at this meeting. A motion by Bill Lnenicka, seconded by Sam Gambrell, that Jack be elected program chairman passed unanimously.

Minutes of the previous meeting were distributed. Sam Gambrell remarked that the problem of high financial balances was a problem in other areas also and said a solution would be welcomed in Headquarters. There was a discussion about the IEEE conflict. The minutes were approved as corrected.

It was moved and seconded that Certificates be awarded to participants at the meeting. Passed unanimously.

Bill Lnenicka relayed a message from News Letter editor Paul Hartman. He desired the name of the general program chairman and a list of the Executive Board Members along with their telephone numbers. A motion was made and seconded that we support the news letter at the level we did last year. Passed Unanimously.

It was moved and seconded that we support the Host Institution's deficit up to \$500.00 if required. Passed.

There was a discussion about expenses for speakers, etc. Expenses have been paid on a case by case basis for Keynote speakers etc. approved by the Executive Board at the Planning Meeting.

Sam Gambrell asked why the cost of the Dean's Reception could not be born by the Section. The Dues are \$50.00 per year and a good use should be found for the increased funds. It was moved and seconded to provide \$500.00 to the host institution to help defray the cost of the annual meeting. Passed.

It was moved and seconded to accept the tentative budget as revised. Passed. (A copy of the budget as amended is attached.)

SOUTHEASTERN SECTION

AMERICAN SOCIETY FOR ENGINEERING EDUCATION

INSTRUCTION

ADMINISTRATION

RESEARCH

President Marshall commented on the Constitution and By-Laws changes and indicated that more were not felt to be needed now.

There was a discussion of special registration fees.

Retired members

Host Faculty

Students

Spouses

It was reiterated that Spouses would pay no registration fee. It was moved and seconded that retired persons attending the S.E. Section Annual meeting be given complimentary registration exclusive of meals. Passed. The question of Host Faculty was deferred to the next day.

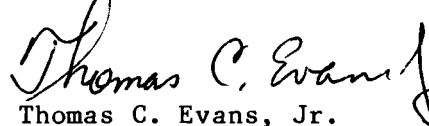
The University of Alabama-Huntsville representatives presented a report on the facilities and arrangements for the annual meeting.

Tentative program layout and due dates were discussed. Both of these topics were discussed more fully at the Planning Meeting the next day.

The Nominating Committee and the Place of Meeting Committee were approved. A list of committees is appended.

George Gray, Chairman of Zone II discussed Board activities.

Respectfully Submitted,



Thomas C. Evans, Jr.
Secretary-Treasurer

EXECUTIVE BOARD MEETING

LIST OF ATTENDEES

SEPTEMBER 17, 1981

T.C. Evans	C.E. Dept., The Citadel Charleston, SC 29409	Secretary-Treasurer
O.E. Wheeler	Herff College of Engineering Memphis State University Memphis, TN 38119	Chr. Adm. Unit (901) 959-2171
Sam C. Gambrell Jr.	College of Engineering Box 1968 University of Alabama University, AL 35486	President Elect (205) 348-6400
W.J. Lnenicka	Associate VP/ACAD AFF Georgia Inst. of Tech. Atlanta, GA 30332	Past President 894-3385
Jack B. Evett	Ass't Dean College of Engineering University of North Carolina at Charlotte Charlotte, NC 28223	VP & Chairman Instructional Unit (704) 597-2301
Paul H. Dehoff	ESM Department College of Engineering University of North Carolina at Charlotte Charlotte, NC 28223	VP & Chairman Research Unit (704) 597-2303
C. Michael Oliver	Director of Cont. Education University of Alabama in Huntsville Huntsville, AL 35899	(205) 895-6010
Kathy Burgess	Continuing Education U.A.H. Huntsville, AL 35899	Assis. Arrangements Coordinator (205) 895-6010
G.L. Workman	Dir of Tech. Studies Continuing Education U.A.H. Huntsville, AL 35899	Local Arrangements Coordinator (205) 895-6015
George Dimopoulos	Dean, School of Science and Engineering Univ. Alabama in Huntsville Huntsville, AL 35899	(205) 895-6474
M. Keith Marshall	Dept. Mechanical Engineering University of Kentucky Lexington, KY 40506	

MINUTES

Forty-Seventh Annual Meeting
of the Southeastern Section
of the
American Society for Engineering Education
April 5-7, 1981

The forty-seventh annual meeting of the Southeastern Section of the American Society for Engineering Education was held April 5-7, 1981, in Chattanooga, Tennessee. The University of Tennessee at Chattanooga was the host.

The opening session was called to order by President William Lnenicka. His opening remarks called attention to the good attendance which at that time was running 20-30 over the average for the past several years. President Lnenicka then introduced Dean Ron Cox of the host school who brought the best wishes of Dr. Charles Temple to the conference and extended a welcome to UTC and Chattanooga.

President Lnenicka next introduced Dr. Vincent Haneman, President ASEE, who complimented the Southeastern Section and requested that we communicate with the Board of Directors any comments or complaints.

Dr. Cox then introduced Mr. William C. Norris, Chairman and Chief Executive Officer of Control Data Corporation. Mr. Norris spoke on "Computers in Engineering and Technology - What the Future Holds." Mr. Norris described the PLATO System of computer based instruction and indicated that widespread use of computers could improve efficiency and increase productivity without an increase in budget, but that broad based cooperation between education and industry is required. The key is innovation.

Dean Cox thanked the speaker and opened the meeting to questions.

President Bill Lnenicka then recognized several people in the audience, including Lee Harrisberger, past president ASEE; Alan Gianniny, Chairman Professional Interest Council III; and Bob LaRue, Secretary of Zone II, ASEE.

President Lnenicka praised the RWI breakfast. Announcements were made by Lee Harrisberger and Ron Cox.

The keynote session was adjourned by President Lnenicka.

Composition of the standing committees who served during the previous year is as follows:

NOMINATING COMMITTEE

Earl Brown, Chairman, Duke University
Joe Reece, Auburn University
Gene Hemp, University of Florida

PLACE OF MEETING COMMITTEE

Ron Cox, Chairman, University of Tennessee-Chattanooga
 Mike Oliver, University of Alabama-Huntsville
 Gary Workman, University of Alabama-Huntsville

COMMITTEE ON RESOLUTIONS

Milton Raville, Chairman, Georgia Institute of Technology
 Joe Reece, Auburn University

Composition of other committees who served during the previous year are as follows:

Western Electric Fund Award and Dow
 Outstanding Young Faculty Award
 Keith Marshall, Chairman, University of Kentucky
 Mancil Milligan, University of Tennessee-Knoxville
 Bob Beil, Vanderbilt University

The Annual Awards Banquet was held in the Ballroom of the Read House. Bill Lnenicka gave the invocation and then introduced the head table. Bob LaRue, Secretary of Zone II; Ron Cox, Dean of Engineering, University of Tennessee-Chattanooga; Keith Marshall, President-Elect Southeastern Section, ASEE; Charles Knight, Local Arrangements Coordinator; and Vince Hanneman, Dean of Engineering, University of Alaska, were recognized.

Bob Beil, Vice-President and Chairman of the Research Unit, presented the award for the best research paper to J.B. Morton of the University of Virginia for his paper "Onsager's Pancake Approximation for the Fluid Mechanics of a Gas Centrifuge." Included in the award were a citation, a silver medallion, and a check for \$300.00 from the Research Unit.

Mel Anderson, Vice-President and Chairman of the Instructional Unit presented the award for the outstanding paper on engineering education. This award included a check for \$200.00 and went to Terry Connolly and Alan L. Porter, both of Georgia Tech.

Keith Marshall presented the Dow Outstanding Young Faculty Award to Timothy J. Anderson of the University of Florida.

Hobie A. Weaver, Director of Engineering for Western Electric, presented the Western Electric award to J. Paul Hartman, University of Central Florida, and Marvin H. Agee, VPI&SU. A citation was read for each, and each received a check in the amount of \$1,000.00.

Ron Cox welcomed the group to Chattanooga and UTC, thanked Charles Knight and his group for their effort on behalf of the meeting and introduced Dr. Glen Draper and the UTC "Singing Mocs," who presented a stimulating and interesting musical program.

The following officers of Units and Divisions were elected for the next year:

Administrative Unit

Chairman: O. Gene Wheeler, Memphis State University
Vice-Chairman: Wayne Chen, University of Florida
Secretary: Jim Woodward, University of Alabama-Birmingham

Research Unit

Chairman: Paul DeHoff, University of North Carolina, Charlotte
Vice-Chairman: Milt Raville, Georgia Institute of Technology
Treasurer: Joe Reece, Auburn University
Secretary: H. Joe Wilkerson, University of Tennessee-Chattanooga

Instructional Unit

Chairman: Lee Harrisberger, University of Alabama
Vice-Chairman: Jack B. Evett, University of North Carolina, Charlotte
Secretary: Bruce Matthews, University of Central Florida

Civil Engineering Division

Chairman: Jay Schully, Virginia Military Institute
Vice-Chairman: Ed Foster, University of Tennessee-Chattanooga

Engineering Graphics Division

Chairman: Hugh Munson, Virginia Polytechnic Institute and State University
Vice-Chairman: George R. Lux, VPI & SU
Secretary: William J. Vanderwall, North Carolina State University

Industrial Engineering Division

Chairman: Wayne Parker, Mississippi State University
Vice-Chairman: Victor Zaloom, North Carolina A&T
Secretary: Jerry Westbrook, University of Tennessee-Knoxville

Engineering Mechanics Division

Chairman: D.H. Morris, Virginia Poly. Tech. and State University
Vice-Chairman: Robert J. Beil, Vanderbilt University
Secretary: W.A. Shaw, Auburn University
New Members of Executive Committee:
1. James J. Richardson, University of Alabama-Huntsville
2. Charles Taylor, University of Florida

Electrical Engineering Division

Chairman: Bob Thurstone, University of Alabama-Huntsville
 Vice-Chairman: Burton Wayne, University of North Carolina, Charlotte
 Secretary-Treasurer: Don Hanson, University of Mississippi

Mechanical Engineering Division

Chairman:
 Secretary:

New members of Executive Committee - terms to expire 1984:

1. Andrew J. Edmondson, University of Tennessee-Knoxville
2. Arvid Myklebust, Florida Atlantic University
3. John Strenkowski, North Carolina State University

Relations With Industry Division

Chairman: Bill Broadwell, Southern Bell, Atlanta
 Vice-Chairman: E.W. Troy, University of Tennessee-Knoxville
 Secretary: Herbert Eller, Southern Technical Institute, Atlanta

Engineering Technology Division

Chairman: Lester B. Johnson, Savannah State College
 Vice-Chairman: Charles A. Stevens, Southern Technical Institute
 Secretary: Richard M. Roberds, Clemson University

The Annual Business Meeting was called to order by President Lnenicka at 11:00, April 7, 1981.

President Lnenicka recognized Vince Hanneman, Dean of Engineering, University of Alaska; Ed Lear, Executive Director, ASEE; and Bob Larue, Professor of Engineering Graphics, Ohio State University, Columbus.

The minutes of the Forty-Sixth Annual Meeting and the Treasurer's Report were approved as distributed.

An announcement was made that the Fiftieth Annual Meeting would be held at Florida Atlantic University in 1984.

Joe Reece presented an amendment to the Constitution and By-Laws. He commented on the reasons for the changes and outlined the changes themselves. It was moved, seconded, and carries unanimously that the changes be adopted and become effective at the end of the meeting.

The report of the Nominating Committee was presented by Joe Reece as follows:

President Elect: Sam Gambrell, University of Alabama
 Secretary-Treasurer: Thomas Evans, The Citadel

The slate was elected by acclamation.

The list of officers of the Units and Divisions was read.

Bob Kersten moved on behalf of the Administrative Unit that the Section make a contribution of \$1,000.00 toward the Administrative Cost Study and Annual Faculty Salary Survey for 1981-82, done by the University of Florida, Gainesville. Gene Hemp discussed the study. A copy of the report has been sent to each of the 103 participating universities for the last six years. The motion carried unanimously.

Bob Beil requested that the Secretary send an amended Constitution and By-Laws to the Section officers, members of the Executive Board, and to Unit and Division officers.

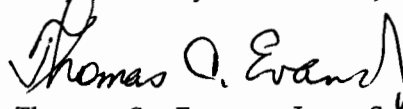
The report of the Resolutions Committee, which consisted of Milt Raville, Chairman, and Joe Reece, is attached.

Bill Lnenicka thanked the Resolutions Committee for their work and introduced Keith Marshall, President Elect.

Announcement was made that the 48th Annual Meeting will be held on April 4, 5, 6, 1982, at the Huntsville Hilton, hosted by the University of Alabama in Huntsville. The theme will be "Energy in Engineering and Technology."

Keith announced a September Board Meeting, recognized the good work done by Bill Lnenicka and adjourned the meeting at 11:40.

Respectfully submitted,



Thomas C. Evans, Jr., Sec.-Treas.
Southeastern Section ASEE

Resolutions

47th Annual Meeting
Southeastern Section
American Society for Engineering Education

WHEREAS the Southeastern Section of the American Society for Engineering Education has been the guest of the University of Tennessee at Chattanooga during its 46th Annual Meeting, and

WHEREAS the members of the Section wish to acknowledge with grateful appreciation the efforts of those responsible for the hospitality and outstanding arrangements which have contributed to the success and fellowship of the meeting

THEREFORE LET IT BE RESOLVED:

FIRST, that we thank the University of Tennessee at Chattanooga and its faculty and administration for the invitation to meet in Chattanooga and for the pleasant and worthwhile experiences which resulted, and

SECOND, that we express our particular appreciation to the host, Dean Ronald Cox, and to each member of the Host Committee who worked so effectively under the capable leadership of the Chairman: Dr. Charles Knight; in particular Drs. Ed Foster, John Lovett, and Ron Capps; and

THIRD, that we thank each of the following for their particular contribution: Dean Cox and the College of Engineering for the reception and fellowship provided on Sunday evening;

The McGraw-Hill Book Company for their gracious provision of the Monday Social Hour, for the 26th year of support; and

FOURTH, that we again express our appreciation to the Western Electric Company and the Dow Chemical Company for sponsoring the awards given at the meeting, and

FIFTH, that we express our appreciation to Dr. Draper and the University of Tennessee at Chattanooga Singing Mocs for their delightful entertainment on Monday evening, and

SIXTH, that we thank the Executive Committee of the Southeastern Section and especially Dr. Melvin Anderson for their part in planning an excellent program, and

SEVENTH, that we express our appreciation to Mr. William C. Norris, Chairman and Chief Executive Officer of Control Data Corporation, for an outstanding Keynote Address, and

EIGHTH, that we recognize the continued fine efforts of the editors of the Proceedings, Joseph M. Biedenbach and Lawrence P. Grayson, and

NINTH, that we thank Control Data Corporation, Hewlett-Packard, and Technical Training Aids for their equipment displays and their other support of the meeting.

BE IT FURTHER RESOLVED, that a copy of these resolutions be included in the minutes of this meeting, and that the Secretary be instructed to transmit copies to the people concerned.

Respectfully submitted by the Committee on Resolutions,

Milton E. Raviile, Chairman
Joe Reece

SOUTHEASTERN SECTION
AMERICAN SOCIETY FOR ENGINEERING EDUCATION

Treasurer's Report

April 1, 1980 to March 31, 1981

Balance on hand and reported April 1, 1980 \$9,539.97

Receipts:

Institutional Dues Collected	\$450.00
ASEE General Funds Automatic	\$550.00
ASEE Zone II, Population Funds	\$1,593.00
Interest Income (through December)	\$712.59
Planning Factors Study	\$500.00
Conference Support University of Central Florida	\$695.37

Total Receipts: \$4,500.96

Expenses:

Outstanding Instruction Award	\$200.00
Secretary and Clerical Expense	\$70.00
Printing Organizational Chart ASEE	\$8.50
Printing of Section Meeting Proceedings 1980	\$1,099.48
Expenses of Fall, 1980, Planning Meeting	\$56.42
Deficit 1979 Section Meeting	\$1,519.83
Certificates 1980 ASEE Section Meeting	\$21.75
May 1980 Newsletter	\$220.96
November 1980 Newsletter	\$175.45
February 1981 Newsletter	\$191.00

Total Expenses: \$3,563.39

Balance on hand and reported March 31, 1981 \$10,477.54

MINUTES OF
EXECUTIVE BOARD MEETING
47th ANNUAL MEETING
April 5, 1981

The Executive Board Meeting was called to order by President Bill Lnenicka. Introductions of those present were made, a list of which is attached.

The minutes of the previous meeting were approved as distributed.

The Treasurer's Report sparked comments by Vince Hanneman on the high balance. He suggested coming up with reasons for the high balance and suggested the possibility of an award to bring attendees to the meeting.

It was noted that items approved by the Board should be sent to the Secretary and will be paid when received.

A discussion ensued on ways to use the excess. Jim Woodward had contacted institutions and offered a \$40.00 stipend for young faculty to attend the meeting.

The report of the Nominating Committee was presented as follows:

President Elect: Sam Gambrell, University of Alabama
Secretary-Treasurer: Tom Evans, The Citadel

Ron Cox welcomed the attendees to the conference and Chattanooga. Charles Knight reported 145 registered at this time. (A total of 179 finally registered.) It was noted that extra proceedings would be requested.

Joe Biedenbach said he did not sell ads in the Proceedings as there is a rule against ads in the newsletter.

Mike Oliver of the University of Alabama-Huntsville announced that the 48th Annual Meeting would be held April 4-6, 1982, at the Huntsville Hilton, hosted by the University of Alabama, Huntsville. Room rates are \$37.00 single, \$45.00 double.¹ The banquet may be held at the Space & Rocket Center and there is a possibility of a tour of NASA.

The topic of the meeting will be "Energy in Engineering and Technology."

Dr. Gary Workman will be the Local Arrangements Coordinator.

Joe Biedenbach mentioned IEEE conflicts and asked if some coordination was possible.

1. These are the current rates and they may change by next year.

Mel Anderson announced that the best paper award had gone to two authors who would split the award.

Bob Beil of the Research Unit reported that the research paper competition had drawn 21 papers.

Complimentary registration for Norris and Bourne, the representatives from Control Data Corporation, and for the two speakers from RPI was approved.

Joe Reece presented the proposed amendments to the Constitution and By-Laws to the group. A copy is attached.

Joe Biedenbach asked about Proceedings in 81-82 so he can get things done in the summer.

Moved by Marshall, seconded by Kersten and carried unanimously was the motion to give preliminary approval to having proceedings.

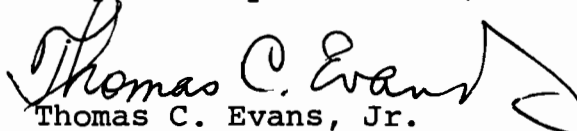
Paul Hartman mentioned the news letter and asked for contributions.

Vince Hanneman commented about sending news about the conference to ASEE News, and reminded the group to send nominations for the "Don Marlowe Award for Excellence in Engineering Administration" to

ASEE
11 Dupont Circle, Suite 200
Washington, DC 20036

The meeting was adjourned.

Respectfully submitted,



Thomas C. Evans, Jr.
Secretary-Treasurer
Southeastern Section ASEE

NOTICE OF PROPOSED AMENDMENTS

CONSTITUTION AND BYLAWS

SOUTHEASTERN SECTION, AMERICAN SOCIETY FOR
ENGINEERING EDUCATION

The members present at the 1981 annual meeting of the Southeastern Section ASEE will be asked to vote on amendments to the CONSTITUTION and BYLAWS. The Executive Board recommends the following changes:

- 1 -

To update the wording of the CONSTITUTION and BYLAWS.
[CONSTITUTION] ARTICLE II Section 5 and
[BYLAWS] ARTICLE 1 Section 1.

- 2 -

To include provisions to implement the current method of election of officers and appointment of committees.

[CONSTITUTION] ARTICLE VI Section 1;
[BYLAWS] ARTICLE 1 Section 3 (New Section),
Section 4 (5, New Number).
ARTICLE IV Section 3.

- 3 -

To provide for succession of officers in the event an officer is unable to serve.

[BYLAWS] ARTICLE 1 Section 8 (New Section).
ARTICLE II Section 2 (New Section).

- 4 -

To bring institutional dues in line with inflation since the adoption of original dues prior to 1954, and to provide for greater efficiency for fund handling by requiring budgets for the Section and the Annual Section meeting.

[BYLAWS] ARTICLE II Section 3 (4, New Number).

Proposed Changes in the Constitution and Bylaws,
Southeastern Section,
American Society for Engineering Education.
1980-81

CONSTITUTION

ARTICLE II Section 5. "...accredited by the Accreditation Board for Engineering and Technology (Formerly: Engineers' Council for Professional Development), or if not within its jurisdiction, -----to those of that Board. ----"

"-----at least one of which is approved by the Accreditation Board for Engineering and Technology, or if not within its jurisdiction,-----to those of that Board ----"

ARTICLE VI Section 1. The Section shall have a Nominating Committee and a Committee on Resolutions. The Nominating Committee will consist of three members with one -----"

BYLAWS

ARTICLE 1 Section 1. [Delete the phrase] "or as Chairman of the Research Branch of the Southeastern Section before the reorganization took place in 1954."

[add new] Section 3. The President-Elect and the Secretary-Treasurer shall be elected at the annual business meeting of the section by a majority vote of those members present and voting.

[Change present Section 3 to 4, 4 to 5, 5 to 6, and 6 to 7.]

Section 5. [new number] "----as they see fit. All Unit officers shall be elected at the annual business meeting of the Unit by a majority vote of those members present and voting.-----"

[add new] Section 8. If an officer is unable to serve until the end of the term, the Executive Board shall appoint an appropriate section member to serve in that capacity until the next regular election.

ARTICLE II

[add new] Section 2. The President-Elect shall perform the usual duties of the office, and preside over meetings when the President cannot act or is absent from the meeting.

[Change present section 2 to 3, 3 to 4, 4 to 5, 5 to 6, 6 to 7, 7 to 8.]

Section 4. [new number] [2nd Paragraph] "He shall be responsible for collecting institutional membership dues of \$50.00 per year. He shall keep a permanent record of all receipts and expenditures of the Section and report these at the annual meeting. He shall be responsible, in cooperation with the President, for the preparation of an annual Section budget. He shall be responsible, in conjunction with the Annual Section Meeting Host, for the preparation of a budget for the Annual Section Meeting. Both budgets shall be presented to the Executive Board for consideration.

ARTICLE IV Section 3. ----- [Delete] "and shall consist of one member from each of the three units."