

ASEE SE Spring 2016 General Membership Annual Meeting

March 15, 2016

University of Alabama

Meeting Minutes

Meeting called by: Scott Schultz, Section President

Minutes author: Cecelia M. Wigal, Section Secretary

Meeting called to order at 11:55am.

Minutes (Cecelia Wigal)

Minutes from the 2015 annual meeting were reviewed. The following corrections were requested:

- In item 5 “treasure” should be “treasurer”
- In item 9 “ppt points” should be “presentation slides and materials”.

Sally Pardue motioned to accept the minutes as amended. Priya Goeser seconded. Motion passed.

Nominating Committee Report (Scott Schultz for Tulio Sulbaran)

The nominating committee presented its slate of candidates for the 2016 – 2017 year

- Treasurer: Daniel Kohn
 - Priya Groeser moved close of nominations, Sally Pardue seconded
 - Unanimous Yes – Congrats Daniel!
- President Elect: Hodge Jenkins
 - Tanya Kunberger moved to close nominations, Daniel Kohn seconded.
 - Unanimous Yes – Congrats Hodge!

Conference Spring 2017 Report (Scott Schultz for Barbara Bernal)

The 2017 conference is a Zone II conference. Zone II includes the Indiana-Illinois Section and the North Central Section as well as the Southeastern Section. The conference will be in San Juan, Puerto Rico Mar 2 – 5, 2017. The conference hotel is the Caribe Hilton close to the business district. There will be a special day long tour (for an additional cost) the day after the conference that may interest many people.

Conference Spring 2018 Report (Tim Wilson)

The 2018 conference will be at Embry Riddle Aeronautical University in Daytona Beach, Florida. The date is not yet set but it will most likely be near Bike Week.

Old Business

During the last annual meeting it was suggested that we should collect the conference presentation materials, such as power points slides, so they can be shared with the membership. We were supposed to discuss this at the fall 2015 conference meeting, but did not. It was suggested that we discuss it this coming fall. But it was also suggested that we get hold of the presentation materials from the 2016 conference in the next few weeks. We can most likely do this using Open Comp as an attachment to the paper submittal. *Priya Goeser took on the action to check with Tyson Hall to see if this can be done. If so she will send an email to all presenters asking them to post their presentation materials.* These



materials will then be posted with the papers on the ASEE SE website as part of the historical materials of the conference.

New Business

- John Brocato read the Conference Resolutions thanking the host site, the technical program chair, the speakers, and all those that made the conference successful. The Resolutions are attached here as attachment 1. Following the reading of the resolutions Sally Pardue moved to accept them. Tim Wilson seconded. Unanimous acceptance.
- The 2016 Fall Executive Board meeting will be in October in Atlanta.

Other Business

- 2015-2016 President Scott Schultz handed the theoretical gavel to John Brocato as the 2016-2017 Section President for the remainder of the meeting.
- John Brocato thanked Scott Schultz for his service to the Section and presented him with a plaque.

Adjournment – 12:13pm

Motion to adjourn made by Beth Todd and seconded by Priya Goeser.

Action Items

	Action	Responsible Party	Due Date	Status
1	Check with Tyson to determine if OpenConf can be used to collect the conference presentation materials	Priya Goeser	4/1/2016	
2	Set up OpenConf to collect the conference presentation materials if Action 1 is affirmative.	Tyson Hall	4/10/16	
3	Send out an e-mail to the 2016 conference presenters requesting them to post their presentation materials to the OpenConf site for the 2016 Conference once it is set up by Tyson Hall	Priya Goeser	4/15/16	
4	Post access to the 2016 Conference presentation materials with the conference papers on the Section website.	Hodge Jenkins	4/30/16	

RESOLUTION for the ASEE Southeastern Section Annual Meeting
March 15, 2016
University of Alabama
Tuscaloosa, AL

Whereas the Southeastern Section of the American Society for Engineering Education has been the guest of the University of Alabama during its 2016 annual meeting, and

Whereas the members of the Section wish to acknowledge with grateful appreciation the efforts of those responsible for the hospitality and outstanding arrangements that have contributed to the success and fellowship of the meeting,

THEREFORE LET IT BE RESOLVED:

FIRST, that we thank the University of Alabama and its faculty and administration for the invitation to meet in Tuscaloosa and for the pleasant and worthwhile experiences which resulted, and

SECOND, that we express our sincere appreciation to the host, particularly Dean Charles Karr and President Stuart Bell, and to each member of the Host Committee who worked so effectively under the capable leadership of Host Site Coordinator Beth Todd, including Carol Sanders, Michelle Estes, Lucy Fonseca, and Judy Skelton, and

THIRD, that we thank the University of Alabama College of Engineering and Mughshots Bar and Grill for the outstanding reception provided on Sunday evening, and

FOURTH, that we express our appreciation to Lucy Hamric for arranging the delightful music provided at the Awards Banquet on Monday evening, and

FIFTH, that we thank the Executive Committee of the Section, the Division Chairs of the Section, all paper reviewers, and particularly Technical Program Chair Priya Goeser for their dedicated efforts in planning an excellent program, and

SIXTH, that we recognize the officers of the Research Division and the volunteer judges for their fine efforts in hosting the Student Poster Competition, and

SEVENTH, that we express our appreciation to Dr. Sarah Rajala, Dean of Engineering at Iowa State University and Chair of ABET's Engineering Accreditation Council, for an outstanding Keynote Address, and to Dr. Pete Ludovice of Georgia Tech for his superb and impromptu standup set at the Awards Banquet, and

EIGHTH, that we recognize the continued outstanding efforts of Proceedings Editor Barbara Bernal, Paper Management Website Coordinator Tyson Hall, and Newsletter Editor and Webmaster Hodge Jenkins, and

BE IT FURTHER RESOLVED, that a copy of these resolutions be included in the minutes of this meeting and that the Secretary be instructed to transmit copies to all concerned.

Respectfully submitted by the ASEE-SE Committee on Resolutions,

John Brocato, Chair